Recommended Zotero Preferences

User Interface

Layout: ☐ Standard  ☑ Stacked

Font size:  ☐ Small  ☐ Medium  ☐ Large  ☐ X-Large

Note font size: 12  Changes take effect after restart

File Handling

☐ Automatically take snapshots when creating items from web pages
☐ Automatically attach associated PDFs and other files when saving items
☑ Automatically retrieve metadata for PDFs
☑ Automatically rename attachment files using parent metadata
☐ Rename linked files

Open PDFs using  System Default

Miscellaneous

☐ Automatically tag items with keywords and subject headings

Automatically remove items in the trash deleted more than 30 days ago

Groups

When copying items between libraries, include:

☑ child notes
☑ child snapshots and imported files
☑ child links
Sync

Data Syncing

Username: dtw2t  Unlink Account...

Choose Libraries...

✔ Sync automatically

☐ Sync full-text content

About Syncing

File Syncing

☐ Sync attachment files in My Library using Zotero

Download files at sync time

✔ Sync attachment files in group libraries using Zotero storage

Download files at sync time

By using Zotero storage, you agree to become bound by its terms and conditions.
Quick Copy

Quick Copy allows you to quickly export items in a given format. You can copy selected items to the clipboard by pressing Cmd+Shift+C or drag items directly into a text box in another program.

For citation styles, you can copy citations or footnotes by pressing Cmd+Shift+A or holding down Shift before dragging items.

Default Format:
- American Psychological Association 6th edition

Language: English (US)  Copy as HTML

Site-Specific Settings:

<table>
<thead>
<tr>
<th>Domain/Path</th>
<th>Format</th>
<th>Language</th>
<th>HTML</th>
</tr>
</thead>
</table>

Edit

Disable Quick Copy when dragging more than 50 items

Character Encoding

Import Character Encoding: (auto detect)